

Checklist for temporary residence permit for the purpose of employment

1. Printed National visa application form, completed, signed and dated.
2. Valid travel document – passport (Passport/Travel document shall have been issued within the previous 10 years & should be valid for 90 days after expiry of the visa with at least two blank pages)
3. Passport photo (white background) not older than six months (30-35 mm)
4. Valid proof of the official stay in the Republic of Cyprus (Residence Permit)
5. The insurance must be valid for 120 days
6. Proof of sufficient financial means does not have to be submitted in the case of temporary residence for employment purposes.
7. A confirmation from the Office of Labor, Social Affairs and Family confirming the possibility of filling a job position with a third-country national, including a labor market survey, is also required.
8. Accommodation is usually confirmed by a letter from the employer stating that accommodation will be provided free of charge, together with an extract from the commercial register confirming the existence of the company
9. A one-way airline ticket.
10. Criminal record extracts with an apostille – we accept them in English; however, applicants must be informed that when submitting their application at the Foreign Police in Slovakia, these documents must already be officially translated into the Slovak language.
 - A clean criminal record is proved by submitting a criminal record statement issued by the country of the applicant's citizenship and a criminal record statement issued by the country in which the applicant has resided for more than 90 days during six consecutive months within the last three years; these documents must not be older than 90 days.