

Notice for all visa applicants

Application for a visa must be submitted in person at the visa centre. All applicants are asked to arrange their appointment in advance.

Exemptions apply to nationals of some countries which have signed Community-level visa facilitation agreements. Such countries include: Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Cape Verde, Montenegro, Macedonia, Moldova, the Russian Federation, Serbia, Georgia, Turkey and Ukraine. With respect to the nationals of the countries, the decision must be delivered within 10 calendar days. Nationals of Albania, Bosnia and Herzegovina, Georgia, Macedonia, Montenegro, Serbia and Ukraine don't need a visa, if they are holders of biometric passports.

The submission of complete documentation does not in any way guarantee that your application will be approved.

In individual cases, where further scrutiny of the application is necessary, the deadline may be extended up to a maximum of 45 calendar days after the application has been considered admissible.

Citizen of Iran, Morocco, Vietnam, Pakistan, Bangladesh, Belarus must submit Slovak Foreign Police verified invitation: [Pozvanie cudzinca, Ministerstvo vnútra Slovenskej republiky](#)

The United Kingdom of Great Britain and Northern Ireland is not a member of the Schengen Area. Citizens of the European Economic Area (EEA) do not need a visa to enter Slovakia.

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR FAMILY MEMBERS OF NON-SLOVAK EU/EEA OR SWISS CITIZENS

- ☐ Online filled in and printed application form (in English) Application form for Schengen Visa. **Application for a visa must be submitted in person.**
- ☐ Valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications.
- ☐ copy of bio data page of the passport
- ☐ copy of the UK valid residence permit. The UK residence permit has to be valid at least one month beyond your departure of the Schengen area
- ☐ copies of previous Schengen visa of the last three years, if you have any
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ proof of family relationship: i.e. marriage certificate and a copy of EU/EEA family member's bio data page of the passport OR
birth certificate and a copy of child's (EU/EEA family member) bio data page of the passport.
- ☐ Return fly ticket confirming that the via applicant is travelling or joining EEA family member
- ☐ No fee

General **processing time** for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

**BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR
FAMILY MEMBERS OF NON-SLOVAK EU/EEA OR SWISS CITIZENS - MINORS**

- ☐ Separate application for each child
- ☐ Application needs to be signed by both parents/ all guardians. Should one parent/guardian be unable to sign, please provide additional information. If sole custody has been awarded to one parent, please provide evidence.
- ☐ Valid passport of both parents
- ☐ Child's valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications
- ☐ copy of bio data page of the passport of both parents and child
- ☐ child's original birth certificate with Apostille or superlegalisation
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ UK school certificate/letter
- ☐ Return fly ticket confirming that the via applicant is travelling or joining EEA family member
- ☐ No fee

General **processing time** for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

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BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR TOURISM

- ☐ Online filled in and printed application form (in English) Application form for Schengen Visa. **Application for a visa must be submitted in person.**
- ☐ Valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications.
- ☐ copy of bio data page of the passport
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area.
- ☐ copies of previous Schengen visa of the last three years, if you have any
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ return fly/ferry/train ticket
- ☐ **fully paid** hotel reservation for full stay in Slovakia confirmed by Slovak hotel/pension
- ☐ a travel health insurance policy with cover of at least €30.000 and valid for all Schengen member states
- ☐ 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ Confirmation letter of employment and 3-month payslips / for student letter from school / self-employed – recent letter from accountant, banked or solicitor (official headed letter with name, date of issue, contact details and position of signatory and registration number in the United Kingdom) confirming self-employment or business ownership in the United Kingdom
- ☐ Fee

General **processing time** for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

**BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR
TOURISM - MINORS**

- ☐ Separate application for each child
- ☐ Application needs to be signed by both parents/ all guardians. Should one parent/guardian be unable to sign, please provide additional information. If sole custody has been awarded to one parent, please provide evidence.
- ☐ Valid passport of both parents
- ☐ Child's valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications
- ☐ copy of bio data page of the passport of both parents and child
- ☐ child's original birth certificate with Apostille or superlegalisation
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ UK school certificate
- ☐ Return fly ticket confirming that the via applicant is travelling or joining EEA family member
- ☐ Fee

General **processing time** for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

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Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR BUSINESS

- ☐ Online filled in and printed application form (in English) Application form for Schengen Visa. Application for a visa must be submitted in person.
- ☐ Valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications.
- ☐ copy of bio data page of the passport
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area.
- ☐ copies of previous Schengen visa of the last three years, if you have any
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ return fly/ferry/train ticket
- ☐ Formal invitation letter from Slovak business partner with verified signature by Slovak notary
- ☐ hotel reservation for full stay in Slovakia confirmed by Slovak hotel/pension
- ☐ a travel health insurance policy with cover of at least €30.000 and valid for all Schengen member states
- ☐ 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ Confirmation letter of employment and 3-month payslips / self-employed – recent letter from accountant, banked or solicitor (official headed letter with name, date of issue, contact details and position of signatory and registration number in the United Kingdom) confirming self-employment or business ownership in the United Kingdom
- ☐ Fee

General processing time for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

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Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR APPLICANTS FROM THE THIRD COUNTRIES – MEDICAL TREATMENT

- ☐ Online filled in and printed application form (in English) Application form for Schengen Visa. Application for a visa must be submitted in person.
- ☐ Valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications.
- ☐ copy of bio data page of the passport
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area.
- ☐ copies of previous Schengen visa of the last three years, if you have any
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ return fly/ferry/train ticket
- ☐ official letter from the medical institution / Doctor confirming your appointment/treatment and stating your length of the treatment
- ☐ prove of sufficient financial means to pay for the entire medical treatment or proof of prepayment/payment of medical treatment
- ☐ fully paid hotel reservation for full stay in Slovakia confirmed by Slovak hotel/pension
- ☐ a travel health insurance policy with cover of at least €30.000 and valid for all Schengen member states
- ☐ 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ Confirmation letter of employment and 3-month payslips / self-employed – recent letter from accountant, banker or solicitor (official headed letter with name, date of issue, contact details and position of signatory and registration number in the United Kingdom) confirming self-employment or business ownership in the United Kingdom
- ☐ Fee

General processing time for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR APPLICANTS FROM THE THIRD COUNTRIES – MEDICAL TREATMENT FOR MINORS

- ☐ Separate application for each child
- ☐ Application needs to be signed by both parents/ all guardians. Should one parent/guardian be unable to sign, please provide additional information. If sole custody has been awarded to one parent, please provide evidence.
- ☐ Valid passport of both parents
- ☐ Child's valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications
- ☐ copy of bio data page of the passport of both parents and child
- ☐ child's original birth certificate with Apostille or superlegalisation
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ UK school certificate
- ☐ official letter from the medical institution / Doctor confirming your appointment/treatment and stating your length of the treatment
- ☐ prove of sufficient parents' financial means to pay for the entire medical treatment or proof of prepayment/payment of medical treatment
- ☐ fully paid hotel reservation for full stay in Slovakia confirmed by Slovak hotel/pension
- ☐ a travel health insurance policy with cover of at least €30.000 and valid for all Schengen member states
- ☐ parents 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ Fee

General processing time for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

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Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR APPLICANTS FROM THE THIRD COUNTRIES – VISIT FAMILY/FRIEND

- ☐ Online filled in and printed application form (in English) Application form for Schengen Visa. Application for a visa must be submitted in person.
- ☐ Valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications.
- ☐ copy of bio data page of the passport
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area.
- ☐ copies of previous Schengen visa of the last three years, if you have any
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ return fly/ferry/train ticket
- ☐ invitation letter in Slovak language verified by Slovak notary, photocopy of your host passport and Slovak residence permit/Slovak ID (for Slovak citizens)
- ☐ fully paid accommodation in case it's not mentioned in invitation letter
- ☐ a travel health insurance policy with cover of at least €30.000 and valid for all Schengen member states
- ☐ 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ Confirmation letter of employment and 3-month payslips / for student letter from school / self-employed – recent letter from accountant, banked or solicitor (official headed letter with name, date of issue, contact details and position of signatory and registration number in the United Kingdom) confirming self-employment or business ownership in the United Kingdom
- ☐ Fee

General processing time for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR APPLICANTS FROM THE THIRD COUNTRIES – VISIT FAMILY/FRIEND - MINORS

- ☐ Separate application for each child
- ☐ Application needs to be signed by both parents/ all guardians. Should one parent/guardian be unable to sign, please provide additional information. If sole custody has been awarded to one parent, please provide evidence.
- ☐ Valid passport of both parents
- ☐ Child's valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications
- ☐ copy of bio data page of the passport of both parents and child
- ☐ child's original birth certificate with Apostille or superlegalisation
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ UK school certificate
- ☐ return fly/ferry/train ticket
- ☐ invitation letter in Slovak language verified by Slovak notary, photocopy of your host passport and Slovak residence permit/Slovak ID (for Slovak citizens)
- ☐ fully paid accommodation in case it's not mentioned in invitation letter
- ☐ prove of sufficient parents' financial means to pay for the entire medical treatment or proof of prepayment/payment of medical treatment
- ☐ parents 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ Fee

General processing time for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR APPLICANTS FROM THE THIRD COUNTRIES - FAMILY MEMBERS OF SLOVAK NATIONAL

- ☐ Online filled in and printed application form (in English) Application form for Schengen Visa. Application for a visa must be submitted in person.
- ☐ Valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications.
- ☐ copy of bio data page of the passport
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area.
- ☐ copies of previous Schengen visa of the last three years, if you have any
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ Slovak prove of relationship (Slovak marriage certificate, Slovak child's birth certificate) and a copy of Slovak family member's passport/ID
- ☐ return fly/ferry/train ticket
- ☐ invitation letter in Slovak language
- ☐ fully paid accommodation in case it's not mentioned in invitation letter
- ☐ a travel health insurance policy with cover of at least €30.000 and valid for all Schengen member states
- ☐ 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ Confirmation letter of employment and 3-month payslips / for student letter from school / self-employed – recent letter from accountant, banked or solicitor (official headed letter with name, date of issue, contact details and position of signatory and registration number in the United Kingdom) confirming self-employment or business ownership in the United Kingdom
- ☐ No fee

General processing time for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	

BLS INTERNATIONAL – DUBLIN – CHECKLIST FOR SCHENGEN VISA FOR APPLICANTS FROM THE THIRD COUNTRIES - FAMILY MEMBERS OF SLOVAK NATIONAL - MINORS

- ☐ Separate application for each child
- ☐ Application needs to be signed by both parents/ all guardians. Should one parent/guardian be unable to sign, please provide additional information. If sole custody has been awarded to one parent, please provide evidence.
- ☐ Valid passport of both parents
- ☐ Child's valid passport with at least two blank pages. Note that the passport needs to be valid for at least 3 months beyond the validity of the requested visa. Passports which were issued over 10 years ago cannot be accepted for visa applications
- ☐ copy of bio data page of the passport of both parents and child
- ☐ child's original birth certificate with Apostille or superlegalisation
- ☐ copy of the UK valid residence permit. The UK residence permit must be valid at least one month beyond your departure of the Schengen area
- ☐ one passport-size photograph according to ICAO standards and not older than 3 months
- ☐ UK school certificate
- ☐ return fly/ferry/train ticket
- ☐ invitation letter in Slovak language
- ☐ fully paid accommodation in case it's not mentioned in invitation letter
- ☐ prove of sufficient parents' financial means to pay for the entire stay
- ☐ parents 3-month bank account statements in your name showing movements over last 3 months and cover balance
- ☐ no fee

General processing time for a visa application will be approximately 10 days.

In case of submitting documents confirming the relationship with an EEA National, issued by the third country, the Embassy request higher verification of the document (Apostille, superlegalisation).

If you intend to travel on your own (without an EEA family member) or without joining an EEA family member, you must apply for a regular visitor/tourist visa, as applicable, and the standard visa fee will apply.

The visa entitles its holder to enter and stay in the Schengen area for not more than a total of 90 days within any 180 days period. This visa may be issued for one or several entries (single entry, two entry and multiple entry visa).

The submission of complete documentation does not in any way guarantee that your application will be approved.

Applicant's name	
Signature	
Date	

BLS Officer's name	
Signature	
Date	