

National Visa Check List

(Work purpose – Processing time 30 days)

1. Valid Passport
2. Two color photographs (3 x 3.5 cm)
3. Completed Application for National Visa (D)
4. Completed Application for the temporary residence
5. Administrative fee : **90 EUR**
6. Return air ticket (duration of 90 days)
7. Insurance for Schengen area (covered min 30,000 EUR) during stay at least 90 days
8. Document of financial coverage during of stay 90 days – amount of 56 EUR / day
 - Employer's confirmation on the agreed salary
9. Document which confirms the purpose of stay
 - Confirmation letter from Labour Office
 - and for regulated professions also education document or certificates which legalized by Thai Ministry of Foreign Affairs and superlegalized by Slovak Embassy in Bangkok
10. Criminal Record statement / Police Clearance Certificate
 - Legalized by Ministry of Foreign Affairs and superlegalized by Slovak Embassy in Bangkok which contains validity within 90 days on the day of arrival in Slovakia count from its issuance date
 - Also, a criminal record from the country where applicants have resided during last three years for a period longer than 90 days within six consecutive months
11. Document on accommodation in Slovakia for a minimum of 6 months
 - Notarized verification of signature(s) of landlord / all landlords which has 6 months validity
 - The real estate register confirmation

Please note that:

- documents must not be older than 90 days at the time of submitting the application (except for Registrar documents)
- copies of documents must be notarized
- documents issued abroad must be officially authenticated (superlegalization / apostille)

- **IMPORTANT:** Applications for temporary residence in Slovakia must be complete with all required documents. Documents as Criminal Record statement, Accommodation and Financial coverage cannot be older than 90 days on day of submitting application at Alien Police in Slovakia. If the application does not meet these requirements, it will not be accepted.
- All documents must be submitted in **Original**